

**US National Science Foundation Panel Visit and Workshops
Planning Meeting
June 30, 2005
9 am-12 noon
NSF Auditorium
Colombo, Sri Lanka**

DRAFT Agenda

Meeting objective: Brainstorm and finalize all arrangements for the proposed workshops and conference

1. Welcome (Professor Sirimali Fernando)
2. Background and objectives (Professor Ananda Gunatilake)
3. Scope, objectives, and the expected outcome of the workshops and conference (Professor Tissa Illangasekare and Dr. Jayantha Obeysekera)
4. Needs Assessment by Sri Lankan participants (speakers to be determined)
5. Open Discussion
 - a. Date and venue for each workshop, and the conference
 - b. Format for the two workshops.
 - c. Format of the Conference.
 - d. Presentation topics and identify both US and Sri Lankan speakers
 - e. Field visits for the US expert panel
 - f. Local logistics and assign responsibilities.
 - g. Discuss and agree on the final product (e. g. report, proceedings,) and the follow-up plans
 - h. Funding
6. Conclusion (Professor Ananda Gunatilake)